

Happy Stars Preschool

No Smoking, alcohol and drugs policy

Aim;

Our aim is to prohibit smoking, drugs and alcohol at the premises of the preschool at any time including the outside area.

All staff , parents/carers , students, and volunteers will be made aware of the policy.

Smoking;

Happy Stars Preschool has a no smoking sign displayed at all times.

If a parent/carer, student or volunteer was found smoking they will be asked to leave the premises immediately. If a member of staff was to be found smoking disciplinary procedures will be initiated against the member of staff.

All staff have a clear understanding of the no smoking policy.

The policy applies equally to staff , parents and volunteers, and will be include the outside of the setting (Front and back).

Alcohol;

If a member of staff, volunteer arrives at the setting clearly under the influence of alcohol, they will be asked to leave the premises immediately and disciplinary procedures will be initiated against them.

If a member of staff has good reason to believe that parent/carer is under the influence of alcohol when dropping children off to preschool, the member of staff will inform the manager and the CPLO ,who will then take the appropriate course of action in accordance to the safe guarding children's policy.

If a child was found in possession of alcohol at the setting, the parent/ carer will be informed and the police will be called on the basis of a suspicious illegal act being taken place.

Drugs;

If a member of staff, volunteer arrives at the setting clearly under the influence of drugs, they will be asked to leave the premises immediately and disciplinary procedures will be initiated against them.

If a member of staff has good reason to believe that parent/carer is under the influence of drugs when dropping children off to preschool, the member of staff will inform the manager and the CPLO ,who will then take the appropriate course of action in accordance to the safe guarding children's policy.

If a child was found in possession of drugs at the setting, the parent/ carer will be informed and the police will be called on the basis of a suspicious illegal act being taken place.

If a visitor turned up at the setting while under the influence of alcohol , they will not be given permission to enter the building .

If a child was under the influence of alcohol or drugs when they arrive at preschool , they will not be allowed to come into the setting, the parent/carer will be asked to take them home.

This Policy was adapted by Charmarie Galhenege for Happy Stars Preschool.

Name;.....

Position:.....

Signature :.....

Date :.....

Review Date ;

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